

## PROFESSIONAL PRACTICE COMMITTEE TERMS OF REFERENCE

### **MANDATE:**

The Professional Practice Committee (PPC) will meet OPA's strategic priorities as it provides advice, via staff, to the Board and the Association on the evolution of practice, identification of workplace opportunities and barriers, and recommendations toward the integration of innovative tools and practice supports.

### **OBJECTIVES:**

1. To assist OPA in providing support to frontline pharmacy professionals (pharmacists, pharmacy technicians, interns and students) through the provision of practical tools, educational advice and support that will:
  - a. Drive greater uptake of pharmacy professionals' current scope of practice,
  - b. Foster new ideas for future scope expansion,
  - c. Increase operational efficiency, and
  - d. Generate increased patient awareness of the breadth of pharmacy services.
2. To identify practice issues/concerns for OPA and possible solutions to mitigate them
3. To guide and offer feedback on OPA's educational offerings for pharmacy professionals

### **MEMBER ROLES AND RESPONSIBILITIES:**

- (1) OPA Workplace Support
  - To assess the impact of proposed regulatory and/or legislative changes that could significantly impact the provision of patient care.
  - To advise on inter/intra professional initiatives to remove barriers and promote the advancement of the practice of pharmacy.
- (2) OPA Practice Support
  - To assess the professional impacts of policy decisions, government regulations and managed care initiatives as they relate to the practice of pharmacy in Ontario and to recommend solutions to the OPA Board and Association staff that can potentially address these impacts.
  - To advise on the development, provision and revision of new and innovative tools and solutions to enhance the provision of pharmacy services to patients.
  - To review and make recommendations regarding specific professional practice policies, programs, tools and guidelines to assist members in meeting professional obligations including but not limited to the Ontario College of Pharmacists (OCP) Standards of Practice, Standards of Operation and Code of Ethics.
  - To make recommendations that will drive uptake and deliver improved health outcomes based on information received relating to current delivery of pharmacy services.
- (3) OPA Educational Support
  - To provide guidance on OPA's current professional development (PD) courses and identify new potential PD opportunities.
  - To help inform educational lineups and learning objectives for OPA's flagship events.
- (4) OPA Organizational Support

- To act as a referral and/or support to specialized committees, working groups, or taskforces (e.g., Economics Committee).
- To operate within budget.

**COMPOSITION:**

The Professional Practice Committee seeks a balance of members with experience in all practice settings and environments in order to obtain pertinent information and context to issues and concerns under discussion.

Chair: Director, Professional Affairs / as determined by the CEO  
 Members: Minimum 5, including an appointed representative from the CSHP-OB.  
 Staff Support: As determined by the CEO  
 Quorum: 50% plus 1 committee member

**LENGTH OF TERM:**

With the exception of appointed members, the term for each representative shall be 3 years and representatives may serve a maximum of two consecutive terms (i.e., 6 consecutive years).

**FREQUENCY OF MEETINGS:**

At the call of the Chair and as per the OPA budget allocation.

**GOVERNANCE / REPORTING STRUCTURE:**

- Whereas the Board of Directors, the Economics Committee and others may directly or indirectly (via OPA staff) refer questions to PPC and seek its advice and recommendations, the PPC will report regularly to the OPA Board of Directors, via OPA staff.
- As with all other non-Board committees and working groups, PPC will provide its advice and recommendations to OPA staff to assist them in supporting the work of the Association.

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